

Voicemail - Remote Access to Voicemail

You may listen to your voicemails remotely in two different ways:

- Dial your desk phone number from another phone.
- When you hear your greeting start, you can interrupt it by pressing * (Star)
- You will be prompted for your voicemail passcode (PIN).
- After keying your PIN in, you will be in your voicemail.
- Follow the prompts to listen, delete, or return the call.
- If you are calling from a phone to which your calls are forwarded, you should dial 208-467-8989, then enter your extension. Press * (Star) when you hear your voicemail begin, then enter you PIN as prompted. Follow the prompts for the rest of the steps.**

*** If you would like your voicemails sent to your email as an attachment mp3 file, make a ticket on help.nnu.edu. This will allow you to listen to your messages on any device on which you can check email and hear mp3 files.*